

- () Required
- (X) Local
- (X) Notice

TEXTBOOK SELECTION AND ADOPTION

The Board of Education is responsible for the selection and designation of all textbooks to be used in the district schools. The Superintendent of Schools, in cooperation with the Assistant Superintendent for Curriculum, Instruction, and

schools for the Board's consideration.

Texts, once approved by the Board, shall not be superseded for a period of five years, except by a three-fourth's vote of the Board.

The Superintendent shall establish procedures for the selection and

recommendation of textbooks and a method for selecting staff members who shall serve in the selection and recommendation process.

12. materials should fairly represent the many ethnic and cultural groups and their contribution to American heritage; an a reasonable balance of viewpoints regarding controversial issues should be presented.

The following criteria are to be considered in the selection of literary works for classroom use in teaching literature, as well as the assignment of such works to particular grade levels:

1. use of a compositional style which contributes to the reader's critical and

2. sophisticated use of literary devices (i.e., metaphor, point of view, tone) to further student understanding of written concepts;
3. levels of student maturity and experience necessary for empathic reading of literature;
4. capacity of a work to capture student interest;
5. thematic treatment which promotes sound and healthy values for students;
6. intrinsic qualities that establish a work as a significant part of the literary

7. variety to avoid duplication of theme, plot, setting, etc., unless such duplication affords opportunities for comparison and contrast or serves to reinforce understanding.

Request for Approval

The request for approval of proposed text books, with the written evaluation analysis attached, shall be submitted to the Principal's office. The school administrative office's concern is budgetary; here the request shall be checked for pertinent cost and quantity information to be attached to the file before forwarding to the Assistant Superintendent for Instruction, Curriculum and Administration for recommendation to the Superintendent.